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# CONFIDENTIALITY POLICY

Executive Members of \_\_\_\_\_ understand that their role(s) will involve access to information/records that are considered confidential.

It is important that each member acknowledges their responsibility to respect the confidentiality of participants, their families and/or all agents on their behalf, to make every effort to protect privacy, and to act in a professional manner, at all times and in all communications.

It is further understood that anyone found acting indiscreet with confidential material or not protecting privacy of a participant, their family and/or all agents will be dismissed from their position immediately.

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Member Signature

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Date

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Member Signature

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